

## To whom it may concern

January this year, the World Health Organization reported for the first time about the Coronavirus. Since this date, it's been one of the headlines in the daily news. Governments are globally reacting on the outbreak and are scaling up their vigilance to get the situation under control. Recently the WHO proclaimed the Coronavirus as an international emergency.

Within China, where the first contamination has been reported, the Chinese New Year has been extended with another week (planned to resume work on February 10<sup>th</sup>), cities have been closed down and people have been asked not to go to work. Because there's no overview on how far the measures will be extended to get the spread under control, it might be that it will be scaled up in the coming days. This means that factories in China will be closed or operate at extremely limited capacity resulting in a delay of supply or possibly no supply of any products for several weeks.

Our goal is for our business to continue as smoothly and with as few changes as possible, whilst recognizing that the spread of the virus will have certain effects. Therefore, we are regularly monitoring the latest updates on the virus as well as reviewing the measures taken by the various governments.

Our Sales Service will inform in regards of affected orders at your earliest convenience and will keep you updated in case of any other news.

If you have any question, please let us know.

Itingen, 04.02.2020

**Renata SA**

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