

# How do we handle the privacy

Ineltek GmbH is a modern global company. The success of Ineltek is based on quality, innovation, performance and prevails in fair competition.

We are constantly working to improve our services, especially with regard to data protection. The protection and security of your data is important to us.

Due to new legal provisions, we would like to give you an overview of the processing of your personal data by us and your rights under the Data Protection Act with the following letter. Which data is processed in detail and how it is used depends largely on the order you have placed.

## Who is responsible for data usage?

Ineltek GmbH Hauptstraße 45 89522 Heidenheim Fon 07321/938530

### Wie erhalten wir die Daten?

We process personal data that we receive from you as part of our business relationship. In addition - to the extent required for the performance of our contract personal data that we receive from third countries. On the other hand, we process personal data that we have legitimately gained from publicly available sources.

### What type of data is collected?

Collected personal data are personal data (name, address and other contact data), legitimacy data (eg identity card data in individual cases). In addition, these may include order data (e.g., payment order), quotation data, billing information, data from fulfillment of our contractual obligations (e.g., payment transaction data, credit lines, product data, advertising and sales data).

## Use of the data and on what statutory source?

We process your personal data in accordance with the Basic Data Protection Regulation (EU-DSGVO), the Federal Data Protection Act (BDSG) and sector-specific data protection standards. We use the data only in connection with our mutual business relationship.

# Is there a data storage based on public requirements?

The type and time of the storage of data result from legal requirements or are in the public interest (for example, compliance with retention requirements, proof of compliance with information and information obligations of the tax consultant).

# To whom are your data made available, even partially?

Within Ineltek GmbH those bodies that need them to fulfill our contractual and legal obligations. Subcontractors employed by us (Article 28 GDPR) may also receive data for these purposes. These are companies in the categories, logistics, production, services as well as sales and marketing.

In order to fulfill the contract concluded with you, only those bodies will receive the data you have provided for legal reasons, e.g. Tax authorities, competent authorities and courts.

### How long will your data be stored?

For the duration of our business relationship, which includes, for example, the initiation and execution of a contract, we store the data we have at our disposal. In addition, we are subject to the storage and documentation obligations arising from, among other things, the German Commercial Code (HGB), tax law and professional law. The deadlines for storage and documentation are two to ten years.



## Will your data be shared with third countries?

A transfer to third countries does not take place. If this is necessary in the context of the contract, the individual case will be agreed with you.

# Which data protection rights do you have?

Each of whose data is collected has the right to information under Art. 15 GDPR, the right to a correction under Art. 16 DSGVO, the right to cancellation under Art. 17 GDPR, the right to restriction of processing under Art. 18 GDPR. In addition, there is a right of appeal to a data protection supervisory authority (Art. 77 DSGVO).

You can object to the use of your data at any time in writing or by e-mail. To do so, please send your withdrawal by E-Mail to datenschutz@ineltek.com, by post to Ineltek GmbH, Hauptstraße 45, 89522 Heidenheim

### Do you need to provide your data?

As part of our business relationship, you only need to provide the data that is required to enter into or conduct a business relationship or that we are required to collect by law.

We thank you for your trust and look forward to a good cooperation! For questions, please contact us at datenschutz@ineltek.com.

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